

## ENV 203 Policy Clinic – Spring 2021

Instructor: David Bunn, Email: [dabunn@ucdavis.edu](mailto:dabunn@ucdavis.edu), Cell phone: 530-574-5618

ENV 203 Schedule: MW 11:00 am – 12:50 pm, on Zoom

### Policy Clinic Overview:

The Policy Clinic is a hands-on, student-driven, project-development experience. Teams of students will analyze policy problems or management issues from science, technical, geographical, planning, social justice, administrative, legislative, and/or economic perspectives. Students will develop a comprehensive analysis, plan, best practices guide or policy options or other deliverable for presentation to client leadership, stakeholders, or policymakers and to EPM faculty.

Project teams will consult with the Policy Clinic instructor and with other faculty mentors on campus. While the Policy Clinic instructor and faculty mentors will provide guidance and feedback, it is expected project teams will organize themselves, be self-directed and results focused. Project teams will be expected to coordinate all communication with project clients and meet class milestones and update requirements and to communicate periodically with their faculty mentors.

The quarter will begin with planning for and reporting on Client Updates, and a discussion of final project presentations.

### ENV 203: Policy Clinic Schedule

Classes will meet on zoom two days per week, and much of class time will devoted to team project work.

#### Key dates:

May 3--Individual Assignment – Policy Brief (2-3 pages)

May 17—Team Project Video—Present 5-8 minute video on project objectives and results.

May 26—Turn in Team project deliverables to instructor, and to client.

### SCHEDULE

#### Week 1

Monday, March 29: Course orientation, review of assignments, and team meetings with David

Wed, March 31: Project working time

#### Week 2

Monday, April 5: Team meeting with David to discuss planned final deliverables, and project work time.

Wed, April 7: Project work time

Week 3

Monday, April 12: Project work time

Wed., April 14: Project work time

Week 4

Monday, April 19: Team check in with David

Wed., April 21: Project work time

Week 5

Monday, April 26: Cross Team Discussions of progress and challenges, and work time.

Wed., April 28: Project work time

Week 6

Monday, May 3: Project work time

**Due: Individual assignment --Policy Brief (2-3 pages) based on your project results or another topic of your choice. (See EPM Guide for Writing Policy Briefs)**

Wed., May 5: Project work time

Week 7

Monday, May 10: Team meetings, and check in with David

Wed., May 12: Project work time

Week 8

Monday, May 17: Project work time

**Due: Team Project Video—Present 5-8 minute video to class summarizing project objectives and results.**

Wed., May 19:

Week 9

Monday, May 24: Project work time

Wed., May 26: Project work time

**Due: Deliver final deliverable products to client and instructor.**

Week 10

Monday, May 31: Practice and Review of Presentations

Wed., June 2: Project Final Presentations

## **COURSE GUIDELINES**

**Prerequisite:** EPM Student- completed ENV 203 winter 2021.

**Zoom Office Hours:** By appointment-- send me an email to set up a Zoom call.

### **Readings**

Assigned readings will be made available through the course Canvas website or through links online. There is no required textbook for this course.

### **Participation and Team Member**

Class preparation, participation and working as a good team member are very important for success in this course. Please arrive on time to Zoom class and to all team meetings and project client meetings. An absence is excused if you email me in advance of the class meeting and only in the case of illness, documented emergencies, and unavoidable conflict due to official university obligations. My email is dabunn@ucdavis.edu.

### **Online Class Participation**

As mentioned above, class preparation and participation are very important for success in this class. I ask that you attend class, arrive on time, complete assigned readings, and to contribute to class activities through active participation and involvement group project work. Everyone benefits tremendously when there is active participation in class. Please review the POP document to improve your online presence.

### **Assessment**

This is a 4-credit course. Your grade will be based on the following:

1. Team work and class participation – 15%
2. Team Video on Project Objectives and Results-- 15%
3. Individual Policy Brief based on project topic or another selected topic-- 20%
4. Client feedback Survey—10%
5. Final Team Project Results and Deliverables for Client – 40%

**Note:** In general, I expect to assign common grades for the entire team for the team projects and individual grades on individual assignments. However, if the review of individual team members reveals significant problems with group dynamics and / or very different contributions to the final project, I reserve the right to adjust grades of individual team members – No Free Riding!

### **Writing and References**

Writing is a critical skill for work in policy and management. EPM encourages similar writing and referencing expectations across all EPM core courses unless otherwise indicated by the instructor. Refer to the EPM Guide for Writing and Referencing and the EPM Guide for Writing Policy Briefs.

## **EPM Professionalism Expectation**

The graduate program of Environmental Policy and Management (EPM) strives to build a positive and thriving professional culture where qualities of skill, dependability and professional conduct and capacity are preeminent. The nature of policy and management work often involves working in collaborative groups, organizing coalitions, and engaging in contentious conversations. Similarly, EPM courses require working collaboratively and respectfully engaging in discussions and debates about complex issues. Thus, EPM has developed a Professional Code of Conduct that all students and faculty are expected to follow.

The EPM Professional Code of Conduct may be found at [https://epm.ucdavis.edu/sites/g/files/dgvnsk296/files/inline-files/EPM-Conduct8-17-20\\_0.pdf](https://epm.ucdavis.edu/sites/g/files/dgvnsk296/files/inline-files/EPM-Conduct8-17-20_0.pdf)

Instructors may reduce the course participation score of students whose behavior is inconsistent with the EPM Professional Code of Conduct.

## **Academic Integrity**

As a University of California, Davis student, you have agreed to abide by the University's Code of Academic Conduct. It is your responsibility to be familiar with the code. See: <http://sja.ucdavis.edu/files/cac.pdf> . All academic work must meet these standards.

Lack of knowledge of the academic honesty policy is not a reasonable explanation for a violation. Questions related to course assignments and the academic honesty policy should be directed to the instructor.

## **Special Accommodation**

If you have a learning disability, chronic condition, sensory or physical disability or if English is not your first language and you need special assistance in lecture, reading or writing assignments contact each of your instructors at the beginning of the quarter.

Students needing accommodations because of disability must register with UCD's Student Disability Center (SDC) and complete the appropriate SDC forms issued before accommodations can be provided. The SDC is located at 54 Cowell Building. They may be reached by phone at (530) 752-3184. For more information, please see: <https://sdc.ucdavis.edu>

## **Email the Instructor**

You are welcome to email me whenever you have a question or need clarification about something related to class, or just want some advice. My email is [dabunn@ucdavis.edu](mailto:dabunn@ucdavis.edu) .